COTECNA

Trust for a moving world

ETHIOPIAN PVOC PROGRAMME

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Cotecna is authorised by the Ministry of Trade and Regional Integration (MoTRI) to issue Certificates of Conformity for the export of regulated products to Ethiopia as part of the Pre-shipment Verification of Conformity (PVOC) Programme.

The PVOC programme is regulated by the Ethiopian Conformity Assessment Enterprise (ECAE) and require that all regulated imports must be accompanied by a Certificate of Conformity (COC) for customs clearance. Of note, regulated products not accompanied by the mandatory COC shall incur a penalty.

The programme aims to ensure that regulated products under the PVOC programme that are exported to Ethiopia comply with the applicable Ethiopian standards before shipment. Cotecna is authorised to test, inspect and issue COC for regulated products exported to Ethiopia.

This guide serves to inform you of the list of PVOC Regulated Products that require a COC to Ethiopia as well as the processes involved in the Certification Process.

2 Regulated Products

The regulated products subject to a mandatory verification of conformity before shipment include:

- Stand Alone and Other Solar Related products.
- Electrical Components
- Household Appliances
- Motors and Vehicles
- Power Generation
- Automotive components
- Chemical products

3 Ethiopia Other Regulated Products

In December 2013, the Ethiopian Ministry of Trade established conformity requirements for certain categories of products imported into Ethiopia.

The Ethiopian government relies on Cotecna to conduct controls and attest the conformity of products according to compulsory Ethiopian standards. Once the conformity of the goods is established, we issue a Certificate of Conformity (COC).

The certification of these non-PVOC products is voluntary and manufacturers and importers can certify their products to expedite custom clearance of their shipments.

Goods regulated under the mandatory Ethiopian standards list include the following categories of products:

- Metrology and measurement equipment
- Environment, health protection and safety equipment
- Electrical products
- Textile and leather products
- Chemical products (fertilizers, detergents, cosmetics)
- Food products
- Paper, rubber and plastic products
- Construction material

In case of doubt, please **contact us** to determine if your products are subject to regulation.

4 Certificate of Conformity Process

The conformity assessment process and issuance of Certificates of Conformity (COC) is performed and delivered in the country of origin or supply before shipment to Ethiopia. The COC will be required for the **Customs Clearance** and **Business Process** in Ethiopia for **every consignment** of products regulated under the PVOC programme.

Note: To start the conformity process, fill out and submit the Cotecna Request for Certification (RFC) form.

The pre-shipment certification process includes one or a combination of the following verifications to ensure the product is compliant with Ethiopian, Regional or International standards:

1. Documentation verification

The exporter/applicant must provide Cotecna with the following documents for verification:

1. A filled out Cotecna Request for Certification form
2. Commercial Invoice
3. Packing List
4. Valid conformity documents (such as laboratory test reports issued by an ISO 17025 accredited laboratory, technical data, analysis certificates, Quality Management System certificate, etc) and any other relevant documentation.

2. Laboratory testing in the exporting country

If the product test report is not available or is missing essential test criteria, Cotecna will take samples from the shipment and perform the necessary tests in an ISO 17025 accredited laboratory.

3. Physical inspection in exporting country

Cotecna will physically inspect the goods and ensure that essential markings comply with Ethiopian standards, take samples (see above) and seal the container if required.

4. Certificate of Conformity

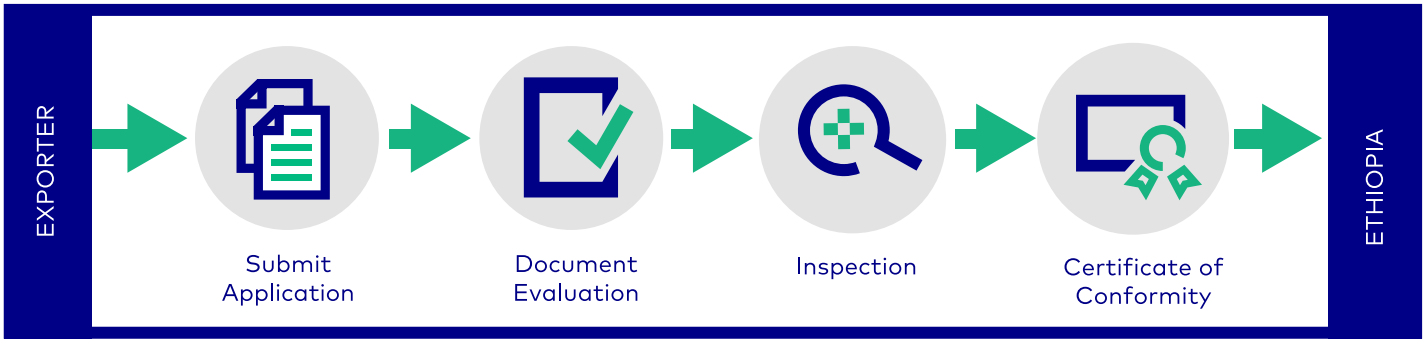
Cotecna will issue a Certificate of Conformity (COC) only if the product meets the Ethiopia requirements, following a successful completion of the evaluation, inspection, and testing. Without a valid COC, Ethiopian Customs will not clear goods for importation.

5 Certificate of Conformity Routes

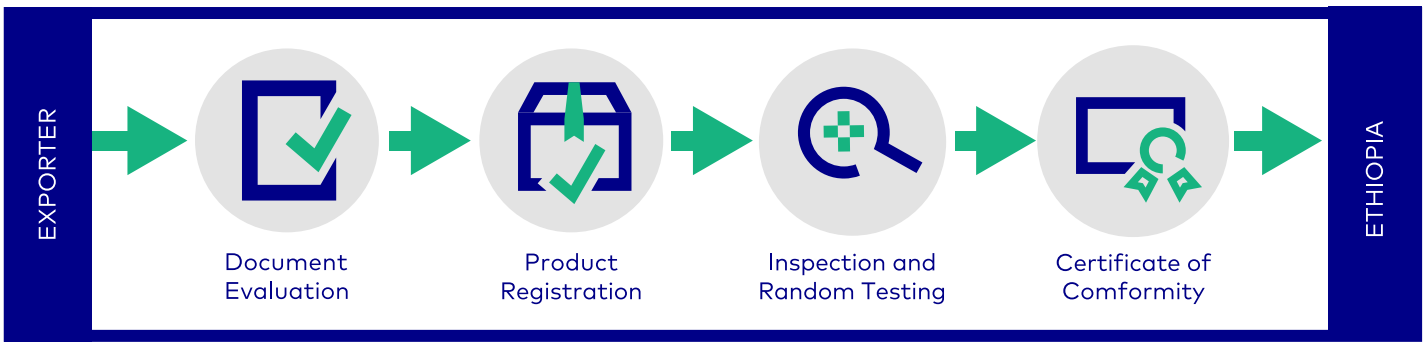
To assess the conformity of a shipment, the VOC process will follow one of the three levels of compliance, named "routes". The choice of the route depends on the profile of the exporter and the nature of the goods.

The Ethiopian conformity routes are:

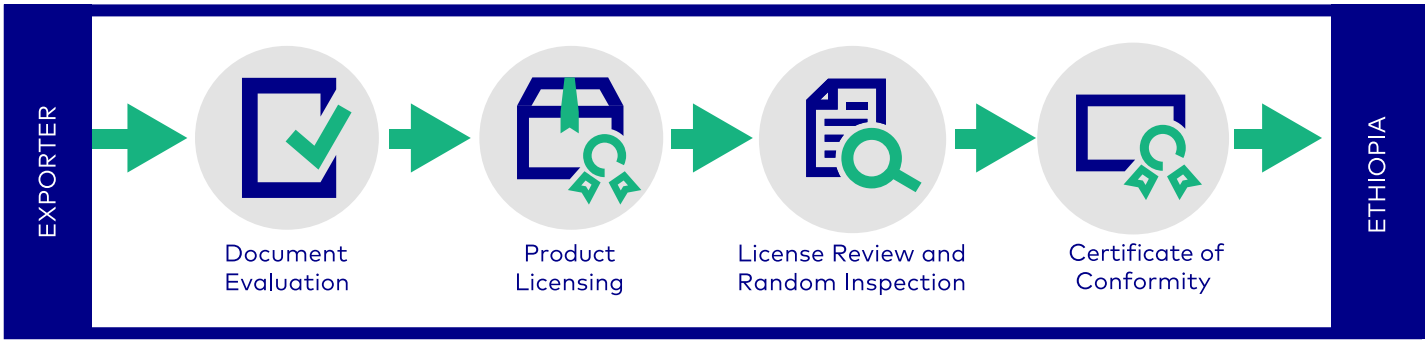
ROUTE A



ROUTE B



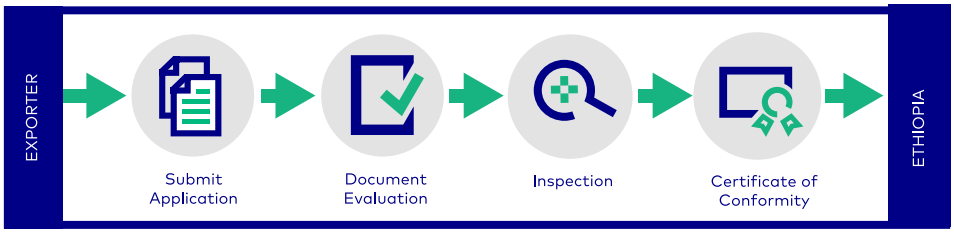
ROUTE C



Route A Shipment Verification

Ideal for exporters with infrequent shipments or sensitive products.

ROUTE A



Route B Product Registration

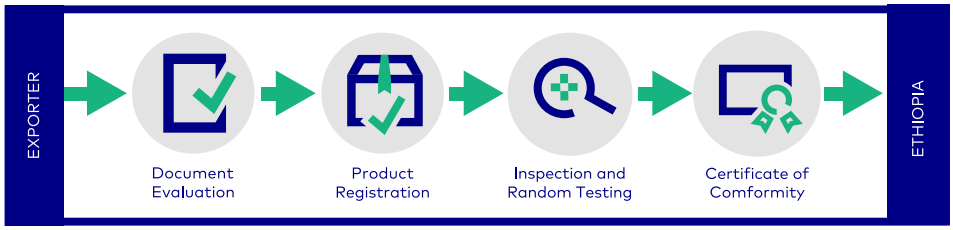
Suitable for exporters with regulated shipments with non-sensitive homogeneous products. Homogeneous or reasonably consistent products can be registered for Route B.

A Statement of Registration (SOR) will be issued for products verified to meet applicable standards.

The SOR is:

> Valid for 1 year
> Not transferable to 3rd parties
> Subject to monitoring inspection

ROUTE B



Route C Product License

Suitable for manufacturers, official distributors and brand owners with regular high-volume shipments to Ethiopia and having a Quality Management System (QMS) applied to their production/manufacturing process.

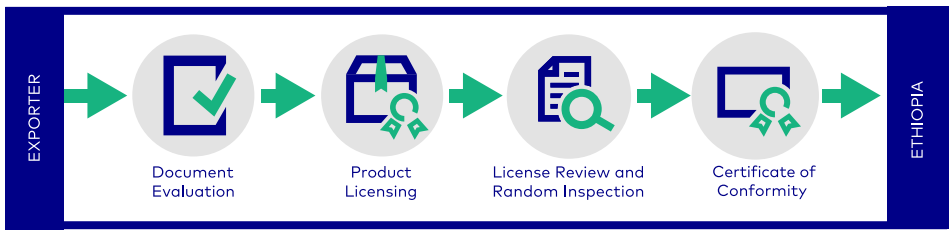
A product License (i.e. Statement of License - SoL) is issued for products that have been verified to meet the relevant requirements.

The SoL is:

> Valid for 1 year
> Subject to random inspection throughout the year and annual factory inspections/audits. Cotecna will conduct an annual audit of the manufacturing process and review the quality management system for licensed products.

NB: If you have an existing **SoR** OR **SoL** please contact us to determine if it is applicable.

ROUTE C



6 PVOC PROGRAMME FEES

PVOC programme fees are calculated on basis of invoice value presented by exporter or importer. Fees for voluntary scheme are available upon request.

Routes	Applicable fee (% of FOB value)	Minimum Fee in US$	Maximum Fee in US$
A	0.75%	265	2700
B	0.60%	265	2700
C	0.40%	265	2700

Above-mentioned fees are net of any duties and taxes and include:

> Documentary verification
> Sampling
> Physical inspection
> Container sealing (if any)
> Issuance of COC or NCR

The above-mentioned fees do not include the following:

> Factory audit
> Laboratory testing fees
> Statement of Registration
> Manufacturing Licensing
> COC, SOR and SOL amendments
> Sampling not done at the time of inspection and sampling of bulk shipments.
> Re-inspection
> Fees for additional services may apply.

This programme is subject to the **Cotecna General Terms and Conditions**.

Costs of the COC (certification and inspection), sealing and/or analysis are borne by the exporter and are quoted at the time of nomination.

For more information, exporters can contact their nearest **Cotecna office** and importers in Ethiopia can directly contact: **Cotecna Ethiopia**.

WHY COTECNA?

Cotecna is a leading provider of testing, inspection and certification services. We offer solutions to facilitate trade and make supply chains safer and more efficient for our clients.

Founded in Switzerland in 1974, Cotecna started as a family business and has grown into a global network of over 5000 employees. Cotecna has close to 100 offices and certified laboratories in over 50 countries. To date, we have partnered with many governments to help protect their people, environments and wealth from unsafe and sub-standard products.

Cotecna is currently offering VOC services in the following countries:

- Algeria
- Côte d'Ivoire
- Congo Brazzaville
- Egypt (GOEIC,NFSA)
- Ethiopia
- Gabon
- Nigeria
- Saudi Arabia (SASO-SABER, SFDA, G-MARK, Halal)
- Somaliland
- Sudan
- Zimbabwe (General Goods, Consolidated Goods, Destination Inspection, Used Motor Vehicle and Used Spare Parts)
- Oman
- UAE

What we offer

COTECNA

A STEP BEYOND
Dedicated agent to manage your files and understand your requirements.

SOLUTIONS MINDED
We provide technical advice, clear explanations and certification process trainings.

CUSTOMER PORTAL
Innovative and digital customer centric approach to certification.

REMOTE INSPECTION
Efficient and cost reducing option for quicker inspection.

FAST TURNAROUND
Fast turnaround time after receipt of final documents.

To learn more about exporting to Zimbabwe please visit our dedicated web pages. To request for a free quote, please **contact us**.

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