



EXPORTER GUIDE TO ZIMBABWE

ZIMBABWE CONSIGNMENT BASED CONFORMITY ASSESSMENT (CBCA) PROGRAMME

The Zimbabwe CBCA programme, under the **Ministry of Industry and Commerce**, regulates the certification requirements for products exported to Zimbabwe.

The CBCA (Consignment-Based Conformity Assessment) program was introduced in Zimbabwe in 2015 by the Ministry of Industry and Commerce (MIC) to ensure the quality, safety, and compliance of imported products with national and international standards. The MIC appointed Cotecna was to issue the mandatory Certificate of Conformity for the CBCA programme.

This guide covers the entire CBCA process.

You can jump to the section by clicking on the programme titles below:



General Goods

This programme regulates the importation of all regulated goods except Used Motor Vehicles.



Used Motor Vehicles

For successful import, used motor vehicles must meet the specified safety standards.

WHY COTECNA?

Please note: Costs of the inspection, analysis and/or certification are borne by the seller and are quoted at the time of nomination. Cost varies depending on the products certified and exporting country. This programme is subject to the Cotecna [General Terms and Conditions](#)

CBCA REGULATED PRODUCTS



Food and Agriculture



Building products



Petroleum and fuel



Petroleum Gases and other
Gaseous Hydrocarbons



Insecticides, rodenticides,
fungicides, herbicides and similar



Other articles of plastics and
articles of other materials



Motor Vehicles



Paper products



Optical products



Packaging materials



Electrical/electronic products



Body care and health products



Automotive and transportation



Clothing and textile



Toys



Spare Parts

Important: Counterfeit goods are prohibited.

To confirm if your product is regulated and to help you determine which standard(s) are applicable to your product, please contact your [nearest Cotecna office](#) or [Cotecna Zimbabwe](#).

Disclaimer: This data-sheet has been prepared for information purpose only and is not intended to be nor does it constitute the regulation of the country of importation. Every effort has been made by Cotecna to ensure the accuracy of the information contained herein at the time of its issuance but Cotecna does not guarantee its correctness and takes no responsibility for the contents of this data-sheet, makes no representation as to its accuracy or completeness and expressly disclaims any liability whatsoever for any loss howsoever arising from or in reliance upon the whole or any part of the contents of this data-sheet.

GENERAL GOODS

1

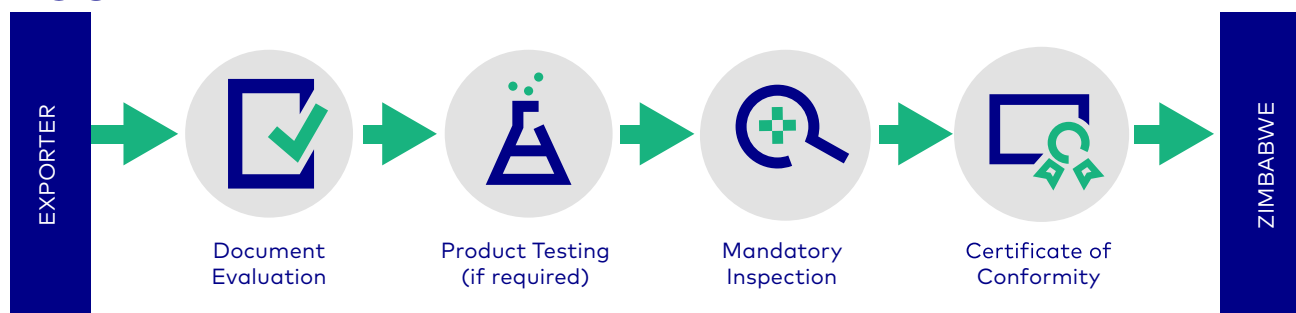
General Goods certification is the oldest Zimbabwe CBCA programme. As of April 2022, Cotecna is authorized to issue Certificates of Conformity for **General Goods** exported to the Republic of Zimbabwe.

To issue a Certificate of Conformity, Cotecna must first determine if the product complies with local, regional and international standards. Cotecna will follow one of the three following ways of assessment called "**Routes**", depending on the profile of the exporter:

The exporter/applicant must provide Cotecna with the following documents for all routes (A,B,C):

1. Completed Cotecna [Request for Conformity \(RFC\) form](#).
For faster certification, you can submit your RFC through the [Cotecna Customer Portal](#).
2. Proforma/Commercial Invoice and packing list (mandatory for Route A).
3. Product technical specification from the manufacturer (if available).
4. Production data, batch size/number, manufacturer info, product and expiry date, etc.
5. Manual/operating instructions (where applicable).
6. QMS Certificates (if available).
7. Distributorship/Dealership agreements (if available).
8. Test reports traceable to the goods being shipped.

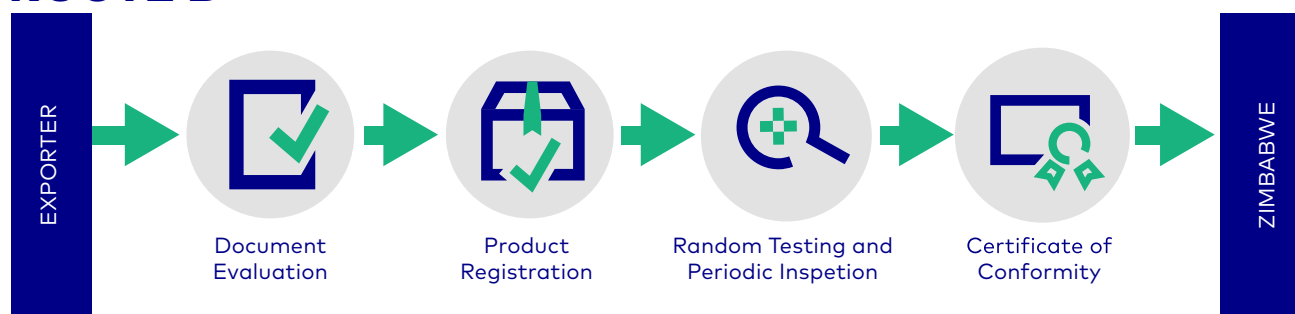
ROUTE A



> Route A Shipment Verification

Ideal for exporters with infrequent shipments or sensitive products.

ROUTE B



> Route B Product Registration

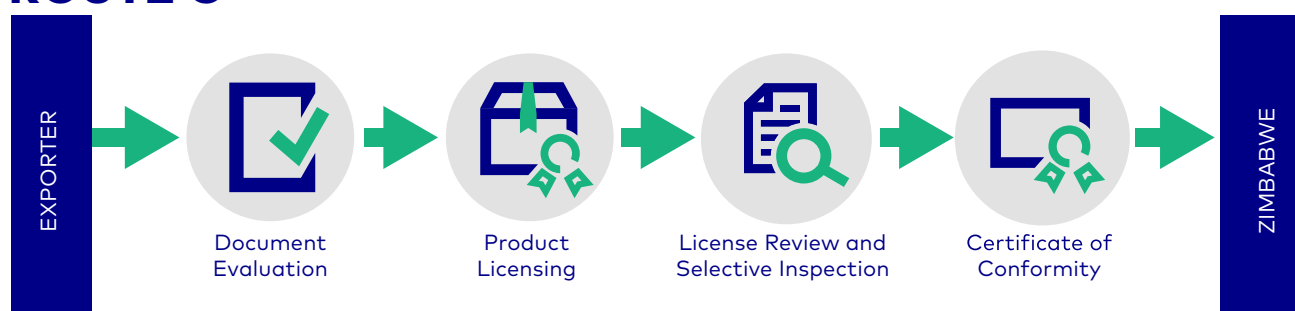
Suitable for exporters with regular shipments with non-sensitive homogeneous products. Homogeneous or reasonably consistent products can be registered for Route B.

A Statement of Registration (SoR) will be issued for products verified to meet applicable standards.

The SoR is:

- > Valid for 1 year (upon payment of applicable fees).
- > Not transferable to 3rd parties.
- > Subject to monitoring inspection.

ROUTE C



> Route C Product Licensing

Suitable for manufacturers, official distributors and brand owners with regular and high-volume shipments to Zimbabwe and having a Quality Management System (QMS) applied to their production/manufacturing process.

A Product License (i.e Statement of License - SoL) is issued for products that have been verified to meet the relevant requirements.

The SoL is:

- > Valid for 1 year (upon payment of applicable fees).
- > Subject to random inspection throughout the year and annual factory inspections/audits. Cotecna will conduct annual audit of the manufacturing process and review the quality management system for licensed products.

NB: If you have an existing **SoR** or **SoL** please [contact us](#) to determine if it is applicable.

FEES

Routes	Applicable fee (% of FOB value)	Minimum Fee in US\$	Maximum Fee in US\$
A	0.50%	240	2675
B	0.45%	240	2675
C	0.25%	240	2675

To download the **Request for Certification** or access the **Cotecna Contact List**, please click [here](#). For more information, you can directly contact your nearest [Cotecna office](#).



USED MOTOR VEHICLES

2

On the 1st of June 2022, the Zimbabwe Ministry of Industry and Commerce launched the CBCA **Used Motor Vehicles and Used Spare Parts Programme**. This programme regulates the certification requirements for imported **Used Motor Vehicle and Used Spare Parts**.

Under the Zimbabwe CBCA programme the following products qualify for export to Zimbabwe and require a Certificate of Conformity:

> Passenger cars and light commercial vehicles under 5 tonnes.

Important: Vehicles with altered odometers are not permitted for import.

In case of doubt, please [contact us](#) to determine if your products are subject to regulation.

To assess the conformity of regulated goods, the Verification of Conformity process will take the following process:

1. Exporter/Importer submits a completed [Request for Certification](#) form.
2. Cotecna schedules the inspection.
3. Physical inspection will be conducted.
4. Certificate of Conformity is issued if the vehicle passes inspection.
5. If the vehicle fails inspection and if possible, it can be re-inspected after repair.
6. A Non-Conformance Report is issued if the vehicle fails inspection and cannot be repaired or fails the second inspection after repairs. In this case, the motor vehicle will be rejected for import.

FEES

The fee covers inspection, analysis and/or certification. Please contact your [closest Cotecna office](#) to receive a quotation.



CERTIFICATION PROCESS

Documents Required for Certification:

1. Completed Cotecna [Request for Conformity \(RFC\) form](#).
For faster certification, submit your RFC form using the [Cotecna Customer Portal](#).
2. Proforma/Commercial Invoice and packing list.
3. Product technical specification from the manufacturer (if available).
4. Production data, batch size/number, manufacturer info, product and expiry date, etc.
5. Manual/operating instructions (where applicable).
6. QMS Certificates (if available).
7. Distributorship/Dealership agreements (if available).
8. Test reports traceable to the goods being shipped (if available).

Additional Requirements:

> Laboratory testing

If the product test report is not available or is missing essential test criteria, Cotecna will take samples from the shipment and perform the necessary tests in an ISO 17025 accredited laboratory.

> Physical inspection

Cotecna will physically inspect the goods and ensure essential markings comply with Zimbabwe standards, take samples and seal the container if required.

> Certificate of Conformity

Cotecna will issue a Certificate of Conformity (COC) only if the exporter/application meets the Zimbabwe MIC requirements, following a successful completion of the evaluation, inspection and testing.

> Fees

Costs of the inspection, analysis and/or certification are borne by the exporter and are quoted at the time of nomination. Cost varies depending on the products certified. This program is subject to the [Cotecna General Terms and Conditions](#).

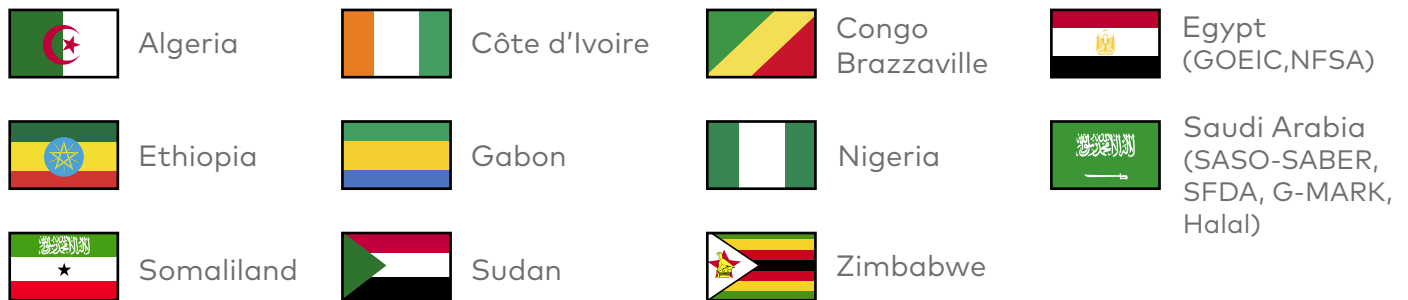
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WHY COTECNA?

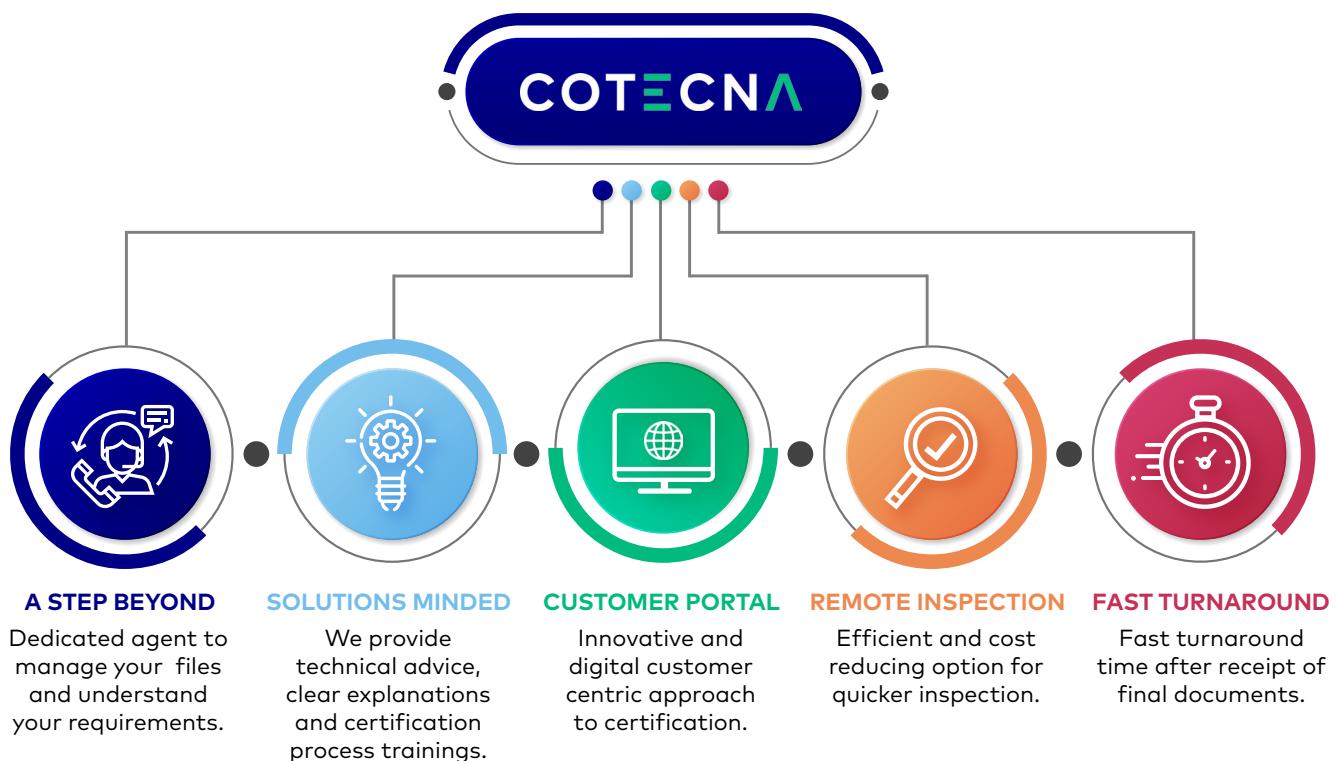
Cotecna is a leading provider of testing, inspection and certification services. We offer solutions to facilitate trade and make supply chains safer and more efficient for our clients.

Founded in Switzerland in 1974, Cotecna started as a family business and has grown into a global network of over 5000 employees. Cotecna has close to 100 offices and certified laboratories in over 50 countries. To date, we have partnered with many governments to help protect their people, environments and wealth from unsafe and sub-standard products.

Cotecna is currently offering VOC services in the following countries:



What we offer:



To learn more about exporting to Zimbabwe please visit our [dedicated web pages](#). To request for a free quote, please [contact us](#).

COTECNA

Trust for a moving world

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